



Cape Girardeau County
Reorganized Common Sewer District
3054 State Hwy FF
Jackson, MO 63755

service@capecountysewer.org
www.CapeCountySewer.org
Office (573) 837-0588
EMERGENCY Sewer 866-654-1850

Notice of Regular Meeting

Posted: 3pm December 5, 2024

Public notice is hereby given that a regular meeting of the Board of Directors of the Cape Girardeau County Reorganized Common Sewer District will be held **Tuesday, December 10, 2024 at 6:30pm** at the district office located at 3054 State Hwy FF, Jackson, MO 63755.

Note: Any Board member or member of the public who wishes to have an item included on the agenda shall present said item in writing to the District Office at least twenty-four (24) hours in advance of the meeting and shall provide a brief summary of the item to be discussed. The Board may further limit public comment to five (5) minutes per person, per item on the agenda.

Tentative Agenda and Other Matters as May Come Before the Board

1. Call to Order
2. Approval of Agenda
3. Introduction of guests
4. Public Comments
5. Reports
 - A. Approval of minutes from meeting 11/12/2024
 - B. Treasurer's Report
 1. Bills/Checks Report
 2. Payroll Report
 - C. Manager's Report
 - D. Clerks' Report
 1. Adjustments Report
5. Old Business
 - A. Job Descriptions
 - B. Generator Maintenance Contract Renewal
 - C. Work Orders Procedure
6. New Business
 - A. PWSD #1 Contract Renewal
7. Closed meeting (if applicable)
 - a. Section 610.021(1)-Legal actions, causes of action or litigation involving a public governmental body or its representatives and its attorneys
 - b. Section 610.021(2)-Leasing, purchase, or sale of real estate
 - c. Section 610.021(3)-Hiring, firing, or promoting an employee or when personnel information about the employee is discussed or recorded.
 - d. Section 610.021(7)-Testing and examination materials, before the test or examination is given or, if it is to be given again, before so given again
 - e. Section 610.021(9)-Preparation, including discussions or work problems, on behalf of a public governmental body, or its representatives or negotiations with employee groups. Sub-para 11



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- f. Section 610.021(11) - Specifications for competitive bidding, until either the specifications are officially approved by the public Governmental Body or the specifications are published for bid
 - g. Section 610.021(12)-Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or documents related to a negotiated contract until a contract is executed, or all proposals are rejected
 - h. Section 610.021(13)-Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment
 - i. Section 610.021(14)-Records which are protected from disclosure by law
 - j. Section 610.021(17)-Confidential or privileged communications between a public governmental body and its auditor, including all auditor work product
9. Reconvene open meeting (if applicable)
 10. Next tentative regular board meeting – **January 14, 2025 at 6:30pm**
 11. Adjournment

The Cape Girardeau County Reorganized Common Sewer District is working to comply with the Americans with Disabilities Act requirements. Individuals who require accommodations to attend a meeting should contact the District office at (573) 837-0588 by 48 hours prior to the meeting.

Representatives of the news media may obtain copies of this notice by contacting:

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