

Regular Board Open Meeting Tentative Agenda

Date: **Tuesday, January 11, 2022** Time: **6:30pm**

Location: **New District office located at 3054 State Hwy FF, Jackson, MO 63755**

Website: www.capecountysewer.org Facebook: "Cape County Sewer District"

Note: Any Board member or member of the public who wishes to have an item included on the agenda shall present said item in writing, at least twenty-four (24) hours in advance of the meeting, and shall provide a brief summary of the item to be discussed. The Board may further limit public comment to five (5) minutes per person, per item on the agenda.

- I. Call to Order
- II. Guest Comments and Questions
- III. Reports
 - A. Engineering/Facility/Permit/Project Reports
 - B. Secretary's Report: Minutes from meeting 12/14/2021
 - C. Treasurer's Report
 - 1. Bills/Checks Report
 - 2. Payroll Report
 - D. Clerks' Report
 - E. Other
- VI. Old Business
 - A. FY 2019-2020 and FY 2020-2021 Audits
 - B. Rules and Regulations Updates: Collections, Refunds to Customers with No Forwarding Information, December Shut-Off Policy, Customer Deposit Refund
 - C. Revised Rates and Fee Schedule
 - D. Proposed New Invoice Forms
 - E. Other
- V. New Business
 - A. Construction Pay Request
 - B. Transfers for Deposits
 - C. Other
- VI. Closed Board Meeting for Legal Matters, Real Estate Issues, Personnel Business
- VII. Announcements
 - A. Next regular Board Meeting will be **Tuesday, February 8, 2022** at 6:30pm at the **District office located at 3054 State Hwy FF, Jackson, MO 63755;** enter in office door on southeast side of building.

VIII. Adjournment

The tentative agenda of this meeting may also include a vote to close part of this meeting pursuant to Section 610.021 (1) and/or (2), RSMo.

Betty Brooks, Secretary January 6, 2022

